



CUPE 1858 EXPENSE VOUCHER

Name _____ Date Submitted _____

Address _____

Phone _____

Reason for Expense _____

Date Expense Incurred	Full Details of Expense	Receipt "R" Attached	TOTAL
Please attach necessary receipts and mark 'R' in appropriate column where a receipt applies.			TOTAL

This is to certify that the amounts shown on this Statement were incurred by me on behalf of CUPE 1858.

Signature _____

Expenses to be Charged Back: Yes / No _____ If yes, to what group? _____
(Ex. CUPE BC; CUPE National; CCBC; etc.)

Payment recommended by _____
(Committee Chair, Executive Member, etc.)

Approved by _____
(President or Designate)

Paid by cheque No. _____

Date _____

Distribution of Charges		
Account	Total	
TOTAL		